

**CAB Conference Call
June 23, 2011
12:00 EDT
Meeting Minutes**

Participants:

Carlos	San Juan Hospital
Delia	University of Miami
Dorothy	University of Alabama - Birmingham
Gloria	University of Florida - Jacksonville
Grace	Westat
Jennifer	University of Colorado
Julie	University of Alabama - Birmingham
Julie	Harvard
Julie	Westat
Linda	St. Christopher's Hospital for Children
Mariana	University of California San Diego Hospital Center
Marilyn	Bronx Lebanon Hospital Center
Megan	Harvard
Megan	Westat
Rosia	Westat
Sheila	University of Florida - Jacksonville
Theresa	Texas Children's Hospital
Vikas	Bronx Lebanon Hospital Center

- **MEETING MINUTES**

The minutes for the May 26, 2011 call were approved with no changes.

- **WELCOME MEGAN AND A GOODBYE FROM ROSIA**

Rosia said goodbye to the CAB since her last day at Westat is June 24. Rosia really enjoyed being the PHACS CAB Liaison and she will miss everyone. She introduced Megan from Westat to the team. Megan will be taking over as the PHACS CAB Liaison and has a lot of great experience.

- **CAB SPOTLIGHT**

Sheila from the University of Florida - Jacksonville (U of F) site talked about her time as the U of F CAB chair. Sheila talked about her CAB's trouble keeping its 50 members over the past few years. The CAB made some changes to help keep current CAB members and to get new members. They changed the CAB meeting time from evening to mid-day and started having meetings at the clinic. These changes have had great turnouts.

Shelia also talked about her time on I-CAB. She has been the I-CAB chair for three years. Her work on the CABs has helped her understand her diagnosis. It has also helped her be more comfortable with public speaking and given her great learning opportunities. One of the learning opportunities she talked about was her experience with the AIDS Alliance Consumer Leadership Core Training program. This free 10-month training program is mostly done online and requires three face-to-face workshops. There are scholarships for the workshops if you are accepted into the program. Gloria from the U of F site also went through the program and really liked it. For more details, please visit the AIDS Alliance website at www.aids-alliance.org.

Sheila said that her term as the I-CAB chair will end in July. There will be an opening for the Vice Chair. Sheila encouraged the CAB members to apply for the Vice Chair position if they were interested in serving on the I-CAB.

- **CAB NEWSLETTER**

Rosia thanked the CAB members for helping put together such a great June CAB newsletter. The newsletter had some great information, including five anonymous HIV testimonials, poems and recipes from CAB members' children, resources for disclosure, and other great material. Rosia encouraged the CAB members to share the June CAB newsletter with their local CABs.

Rosia said that IMPAACT is also working on a July CAB newsletter. Sheila said they are looking for submissions for the newsletter. Please send submissions to Pun9313@yahoo.com by July 15, 2011.

- **IMPAACT MEETING**

Delia talked about her time at the IMPAACT 2011 annual meeting. There were CAB members from the United States, Thailand, India, Puerto Rico, Brazil, and Africa. There were lots of great presentations, including clinical trials updates, CAB role discussions, disclosure information, I-CAB member information, and an introduction to I-CAB. The members said that some of the site PIs attend the CAB meetings several times a year. Yuri presented the Anna Weinman Award to a CAB member for their outstanding service. There was a beading class taught by Marie from the South Africa CAB. Sheila said that it would be great to have a "get to know your CAB" session next year.

Rosia also gave some feedback about the IMPAACT meeting. She really liked how the meeting had a "Comment Box" for people to give ideas about new topics and ideas on how to make the meeting better. Delia talked about the IMPAACT website (<http://impaactgroup.org>) and said that IMPAACT is thinking about making a youth committee.

Julie from Westat told the CAB members that there is a brand new PHACS Website User Guide that is very helpful. Julie will send it out to the CAB members. Rosia said that the PHACS website is really easy to use and uses a central user name and password.

- **SUBSTUDY UPDATES**

Julie from Harvard gave an update on some PHACS substudies. These are the SMARTT TDF Substudy, the AMP Mitochondrial Determinant Component substudy, the AMP Memory substudy and the SMARTT Nutrition substudy. Julie gave the CAB information on what each study will research, how many PHACS sites are participating in the substudies, and how many participants are enrolled on the substudies.

- **HIV TESTING DAY**

Rosia asked the team if they had any plans for HIV testing day on June 27th. Gloria said their local CAB plans to go to the local mall to hand out information and provide testing services. Rosia encouraged the CAB members to participate and feel free to share their stories.

NOTE: The next CAB call will be on Thursday, July 28, 2011 at 12:00 pm EDT.